



How to complete the “Caribaea Initiative Summer Project Grant” application form

Application procedure

Once they are sure that all conditions are satisfied, candidates should send their original application within the deadline, by **e-mail** exclusively to the Office of the Caribaea Initiative at the following address: contact@caribaea.org. Each application will be first checked for completeness, accuracy and relevance. Admissible applications will be submitted for review by the Scientific Council. Final decision will be made by the Board of Directors, based upon recommendations from the Scientific Council, and depending on the amount of funding currently available.

NOTE: only complete applications submitted within the deadlines will be examined.

Candidates are responsible for ensuring that all documents and supporting information are submitted as requested. Caribaea Initiative will not inform applicants if any documents are missing, incomplete or not in compliance, and no further action will be taken regarding the “Caribaea Initiative Summer project grant” application. The Board of Directors does not have to justify the response or the evaluation grid.

Deadline for applications

The application should reach the Office of the Caribaea Initiative at least two months before the beginning of the summer project.

Conditions to be met for a “Caribaea Initiative Summer Project grant” application

- The student must be of a native of the Caribbean region or a person of Caribbean descent.
- The student must be ideally aged under 28 years at the time the master project will start. However, in exceptional cases, some exemptions may be granted for a person over 28 years old with a relevant professional experience.
- The student must be registered in a bachelor degree in biology/ecology, or any other equivalent degree.
- The summer research project must address a scientific question relevant to the study and/or conservation of the Caribbean fauna.
- The summer project must be supervised by one researcher affiliated to a Caribbean-based research institution or a member of non-profit organization with a recognized expertise.

Content of the application with a view to obtaining a “Caribaea Initiative Summer Project grant”

- “Caribaea Initiative Summer Project Grant” forms A and B duly completed.
- a copy of the current student ID of the applicant.
- a certified copy of all records of marks obtained in all exams during the bachelor degree so far. A certified translation is required for documents not written in French, English or Spanish.
- a complete curriculum vitae.
- a covering letter in support of the grant application.
- an official certificate of parent’s annual income.
- a copy of the passport or identity card.



Caribaea Initiative Summer Project Grant Form A

1. **Starting date of the project:**
2. **Duration (in weeks):**
3. **Name and address of the supervising institution:**
4. **Last Name Maiden Name:**
5. **First Name(s):**
6. **Date of Birth:**
7. **Nationality:**
8. **Place of Birth:**
9. **Place of birth of the father:**
10. **Place of birth of the mother:**
11. **Marital Status:** single married divorced widow/er registered partnership
12. **Phone and E-mail:**
13. **Permanent address:**
14. **Future plans** (profession, employment, etc.):

I hereby certify:

- that I have answered all the above questions truthfully and completely, under penalty of being excluded from any funding support from the Caribaea Initiative.
- that the Caribaea Initiative is authorised, if necessary, to verify my registration and results with the school or university that issued them.
- that I undertake, if the grant is awarded, to work full time on the research project for the duration of the grant and to comply with all regulatory conditions.
- that I will submit a written report (maximum 10 pages) no longer than three months after the completion of the project, under penalty of being excluded from any funding support from the Caribaea Initiative in the future.
- that I will not perceive any other salary or grant, nor engage in any other paid activity during the duration of the summer project, without the written consent of the Caribaea Initiative.

Date:

Signature:



Caribaea Initiative Summer Project Grant Form B

Description of the summer research project

- 1. Title:**
- 2. Summary (up to 500 words):**
- 3. Key words (up to 5):**
- 4. Name, affiliation, and e-mail address of the intended supervisor:**
- 5. A provisional budget indicating the amount of total funding for the summer research project, other sources of funding applied for and obtained, funding required from Caribaea Initiative (nature of expenses):**